

BUS SERVICE REGULATIONS FOR THE 2020-2021 FULL YEAR

A) FORMS OF SERVICE (YEAR 2020 - 2021)

Families who sign on for the autocar service with Grand Lord Bus, S.L. do so for the ten months school period, from September 2020 to June 2021, both included, and can benefit from one of the following modalities:

- a) Full service: the outgoing morning trip and afternoon return trip every day, for the whole school year, from one of the designated stops to St. Peter's School (Monday to Friday).
- b) Half service: the outgoing morning trip or afternoon return trip every day, for the whole school year, from one of the designated stops to St. Peter's School (Monday to Friday).
- c) Occasional service: the outgoing morning trip or afternoon return trip exceptionally. This service depends directly on the amount of full and half service users. Accordingly, the booking capacity of this service is determined by the number of stops and actual available places in the car as well as the point in which the service is booked.
- d) After-school activities transportation: journeys from St. Peter's School at 18:10 to the designated stop.

B) SERVICE FEES (YEAR 2020 – 2021)

The full fees per year, user and chosen service which the family shall pay (IVA included) are:

- a) Full service: 1300€ / school year.

The following discounted amounts are applicable when all siblings use the full service:

- 1100 € / year, in the case of a second sibling.
- 0 € / year, in the case of a third sibling.

Full service Baix Llobregat: 1550€ / school year.

Full service Sant Cugat: 1550€ / school year.

- b) Half service: 1100€ / school year.

The following discounted amounts are applicable when all siblings use the half service:

- 1000 € / year, in the case of a second sibling.
- 0 € / year, in the case of a third sibling.

Half service Baix Llobregat: 1150€ / school year.

Half service Sant Cugat: 1150€ / school year.

- c) Occasional service: 10€ / journey and child.

Said occasional service will be paid in cash at the actual time when used.

- d) After-school activities transportation:: Monday to Thursday.

To full and half service users : 300 € / school year.

Otherwise:

- 500 € / school year, twice a week.
- 1000 € / school year, Monday to Thursday.

C) PAYMENT METHODS AND TERMS (YEAR 2020 - 2021)

Full and half service and after-school activities transportations are to be paid via a direct debit issued to the company, Grand Lord Bus S.L., by the family at the time of signing up for a service. The payments are to be issued in advance quarterly, meaning the full fee will be divided between three payments.

The three quarterly amounts will be identical during all three quarters from September 2020 to June 2021, both included and independently from the actual school days in each quarter and can not be modified.

New additions outside the signing up period once the school year has started will have to pay the full present quarter, and the same applies to those who cancel the service midquarter.

The occasional service will be paid in cash at the actual time when used.

In the case of a family not paying the fees in the set deadlines Grand Lord Bus S.L. reserves the right to stop the school transportation service temporarily for the particular user until the payment is fulfilled.

In the event of a non-payment of a quarterly fee, the family will have to pay out any interests produced according to the present Euribor interest rate at the time as well as the any bank fees due to the returned invoice.

Direct debits are to be carried out at the following dates:

- First block: 10th September
- Second block: 30th November
- Third block: 17th March

Families who pay by means of a bank transfer must pay the same amount at the same specified dates.

D) AUTOCAR SERVICE USER RULES (YEAR 2020- 2021)

Please read this section thoroughly. The following of the following rules will make sure the services work properly and the maximum safety. Grand Lord Bus S.L. reserves the right to remove from the service families who do not comply with the regulations.

- All the users must conform to the specified stops in the route.
- The autocar will only stop in the designated places as stops.
- The routes are designed at the end of July according to the full and half service bookings. Any family who sign up after the routes are created must choose from the designated ones.
- The route will be subject to changes only if it helps the working of said route or when needed due to justified causes.
- Families must stand on the stop 5 minutes before the arrival time in the morning and in the afternoon.
- The child will not be allowed out of the autocar if the person responsible for them is not in the stop when the autocar arrives and doesn't have an authorization to stay with other child's parents. If the monitor can not reach the family through the given telephone numbers, the child will have to be picked up in the company's headquarters in the following address:

Grand Lord Bus, S.L.
Carrer Segre nº2, Ripollet 08291
93 580 12 26 / 646 452 530
stpeters@grandlordbus.com

- If the users want to change the taken route (whether temporally, once or permanently) it shall be communicated to the e-mail adress stpeters@grandlordbus.com. The company will inform the school about any change.
- If the users wish to change which stop to get off the bus in the regular route, only a communication to the monitor indicating which different stop is the child getting off is needed.
- GLB commits to place the 'St Peter's School' identifiable sign in a visible place on the vehicle as well as the monitors carrying a mobile phone through the journeys.
- The following phone numbers will be used to communicate with the monitor:
 - o Orange 600 521 715
 - o Brown 661 746 637
 - o Extraescolares 607 029 358
 - o Baix Llobregat 637 739 662
 - o Purple 637 739 683

o Sant Cugat 637 739 338

- User families must ensure the compliance with a good behaviour by the children inside the buses, being the responsible of their actions. Grand Lord Bus, S.L., as the transportation service organising entity, together with the St Peter's School direction, reserve the right to remove those users who behave inappropriately inside the vehicle, with the staff and/or the rest of the users from the service for a few days.
- Any cancellation, signing up or modification of services will be notified in writing fifteen days prior to the quarter ending using the e-mail address stpeters@grandlodbus.com.
- To ensure the proper working of the service it is advisable to communicate any incidence or change in use of the service to GLB SL as the responsible organism of the autocar service to the following address: stpeters@grandlordbus.com.
- **The user's family members are not allowed to use the transportation service.**
- The drivers have years of experience in the field and are the ones who accompany the students to their school outings and school camps. Their vehicles comply with valid school transportation regulations and undergo the established technical inspections. All the vehicles are equipped with safety seatbelts which the students are required to use.
- Inside the autocar and while travelling, the monitor and the driver are the ultimate authority. Thus, children must obey their indications. On the other hand, school rules, which all students know, are the regulator of their behaviour during the journey.
- Payment of the transportation service is of personal nature so the place must not be used by any other children than the user under any circumstance.
- Regarding the use of DVD in the autocar we believe it is appropriate not to use it daily in order to strenghten cohabiting between the students. Nonetheless, any film played will be suitable for all ages.
- Eating is not permitted inside the vehicle.
- The staff that accompanies the students have the support and reinforcement of the school in its function of mantaining order and safety during the journeys. We expect the same collaborative attitude from the families, particularly the oldest children.

D) NEW USER MEASURES (COVID-19)

- Anyone with a symptom or not feeling well (whether it is Covid-19 related or not, and independently of it being a user or a staff member) must not use the transportation service.

- Same applies to those who know or believe to have been in contact with someone who is positive. The service may be resumed after medical evidence or proof is brought or after a two week isolation period.
- In the event of a student, monitor or driver testing positive it will be communicated to any family who has been in contact with them, as well as said person being isolated for two weeks or obtaining the results from medical examinations.
- Every measure issued by the responsible authorities will be abided by. As of early July 2020 the use of masks inside the vehicles for people over six years old is compulsory. In the case of any change announced, we will notify and abide by them.
- When getting on the bus, all student's temperatura will be taken. If the temperatura is 37,5°C or higher they will not be allowed in the vehicle. We ask you to take the child's temperatura before coming to the bus stop in order to avoid any unpleasant situation.
- To this day, on top of the compulsory measures, we offer water-alcohol gel dosifiers in the doors of our vehicles and EO3 air purifiers from the Hispacold brand. Moreover, a thorough cleaning is undertaken after every service.
- If the number of users is very low due to the sanitary situation, we compromise to offer services whenever possible. Before we have to remove all of them, we would try to apply certain measures such as cutting down on the number of places or even routes.

E) DATA PROTECTION

We would like to inform you of the treatment of the personal data provided by you, guaranteeing the protection of those according to the present regulation.

Any personal data given and collected in this form are going to be added to a data file.

We ask that in case of modifying any of the data you communicate said change by e-mail in order to keep the file updated.

Furthermore you have a right to access, rectify or cancel any data included in our file related to your character or family by requesting via e-mail to the address stpeters@grandlordbus.com.